# Information for Parents

# Welcome to Shuswap Explorers Afterschool Program!

# Ph: 250.803.2996

Shuswap Explorers is a fully licensed school-aged program. We care for children ages 5 to 12 and have a maximum of 19 children in our program. All our educators here strive to bring the best program possible for your children. We know that a day at school can be exhausting so our goal is to provide quality program that supports the needs and development of your children afterschool. We will provide a safe and happy environment for your children to have fun and explore in.

### Hours of Operation:

Our hours of operation are 2:06-6:00pm we are closed on all school closures.

Pro-d day camps are offered out of our Summit Kids Location in Salmon Arm. You can register online at www.blindbaymunchkins.ca/summit-kids/

## If your child will be absent for the day or you will be away on holidays please let us know.

#### A quick text will do wonders! 250.803.2996

#### Paperwork

All child registration forms must be completed before any child can begin the program. If subsidy is being applied for than approval or pre-payment is necessary before care can begin.

#### Fees and Payment

\$20.00- Afterschool Care

\$22.00-Drop in (upon available space)

# Payment is due on the first day of each month for that month. There are no refunds due to a child's illness or absence.

Subsidy is accepted and must be applied for and approved before care is provided. The Affordable Child Care Benefit application form can be found online.

#### Withdrawal

We require one month's written notice for withdrawal or schedule changes. You may email <u>samantha-wood@hotmail.com</u> or call 250-803-2996

#### Late pick up

There is a \$5.00 fee for the first minute you are late for pick up and a \$1.00 per minute after that. Please be respectful of our closing time of 6:00pm and pick up on time!

## Snacks

You are responsible for providing your child with nutritious afterschool snack and a water bottle. Please provide your child with a couple healthy choices. You can find many healthy choices on Canada's Recommended Food Guide.

We do like to bake with the children, when this occurs you will be notified of what your child has consumed either verbally or written.

### Clothing

Please send your children with appropriate clothing for the weather. We spend the majority of our time outside. Please send any extras needed for the weather, hats, mitts, sunscreen, boots etc... Please feel free to leave your extras(labelled) in our classroom.

We do get messy and play!! Please make sure they have play clothes ©

### Please label all your children's belongings, lunch kits, containers, clothes etc...

#### Active Play and Screen Time

We spend the majority of our afternoons unstructured outdoors playing. The children are encouraged to build in the forest using, stumps, rocks, branches along with climbing trees and engaging in sand/water & physical play. We often head out on a hike, walk, adventure after school and encourage high energy active play among our group!

Active play is very important for children's development and bodies. During school hours children are often not very active. After school we give them the opportunity to burn off their energy freely!

"Active play can help build strong bones and muscles, improve balance, coordination, and assists with the development of gross and fine motor skills. Active play also helps to promote children's confidence, improves concentration and thinking and learning skills and provides opportunities to develop social skills and make friends." (Director of Licensing Standard of Practice)

During play and outings children are actively supervised by the program leaders and risks are continually assessed in each environment.

We do not engage in screen time (Television, Tablets etc...) on a regular basis. We may have a movie day on a special party day around Christmas. This is only an option for children while other activities are offered.

#### **Open Door Policy**

We believe that parents are the most significant adults in a child's life. We strive to create mutual respect between parents and caregivers- a partnership for the benefit of the child and family. Our doors are open to parents at all times.

#### Arrival and Departure of Children

Children will be signed in by the program leader and are to be signed out by the parent or guardian at pick up. If someone else is going to be picking up the child, the centre is to be notified and the person picking up must be on the authorized pick up list on the registration form.

No child is to leave the center with an adult whom the program leader believes to be under the influence of drugs or alcohol. If, in our opinion, they are placing a child at risk they will be reported to the RCMP. An alternate pickup person will be contacted to pick up both the adult and child.

#### Evacuation

Our program practises large scale evacuations yearly so that in the event of a large scale emergency we will be prepared- our emergency meeting place is Sorrento Hall. If the situation deems it and we need to relocate to a further location we will post our location on the door of the program. Please make yourself aware of the Emergency Info BC website as it is the Government of British Columbia's official channel for large-scale and provincial-level emergency information, alerts and notifications. If there has been a mandatory registration centre set up that the group may have been ordered to go to; this will inform you of our whereabouts. <a href="http://www.emergencyinfobc.gov.bc.ca/">http://www.emergencyinfobc.gov.bc.ca/</a>