



Parent Handbook

Summit Kids Outdoor Pre-School Program

Registration: 250-803-2996

Summit Kids Cell: 250-803-6306

Please text or call if your child will be absent or away.

Summit Kids is a fully licensed center with qualified educators providing pre-school programs along with out of school programs and camps. We have qualified educators that are here to provide the best quality programming that suits the needs and development of your children. We will provide a safe and happy place for your child to explore and learn in.

We believe that fostering a child's sense of wonder for the great outdoors promotes lifelong learning. Each day at Summit is a little different; we allow the children's imagination to guide us as we explore the great outdoors and learn from our environment around us.

Children must be between the ages of 3 and 5 to attend pre-school.

Classes will be held at different locations within Salmon Arm, Parents will be required to drop off their child at the class location. This allows us to start exploring and learning right away, children will be transported back to Summit via our school bus and pick up will be at Summit Kids (1801 30St NE) .

The first few classes will be held at Summit Kids, families will be given a list of drop off locations for the semester during the first week of classes.

Registration

All child registration forms must be completed before any child can begin the program. If subsidy is required than approval or pre-payment is necessary before attending.

Fees and Semester Dates

2021 Fall Semester classes will run from **September 21st to December 16th**

Tuesday & Thursday.

8:45 a.m. to 11:45 a.m.

Fall Semester: \$480.00 or \$120/month

Subsidy is accepted and must be applied for and approved before attending.

A \$50 registration fee is due upon acceptance into the program.

Payment is due on the 1st day of the month. (Sept 1st- September's fees due).

There are no refunds due to a child's illness or absence.

Fees are charged for all days even if your child does not attend. All fees' are subject to change with one month's notice.

Withdrawal

We require one months notice for withdrawal or schedule changes. Please email samantha-wood@hotmail.com or call 250-803-2996.

Late Pick Ups

We are closed at 12:00p.m, please be prompt on picking up your child (ren) so our educators can prepare for their next class. We reserve the right to charge late fees if so deemed. Pick up is from 11:45p.m to 12:00p.m.

Snacks

Children are to bring their own food, Educators will encourage children to drink water and eat healthy snacks. Parents are required to send a nutritious snack and lunch, please remember to send ice packs if needed. We are an outdoor based program so may not always have access to a microwave or fridge.

We do bake and cook with the children, parents will be informed if children have consumed anything not in their own lunch.

Clothing

Please send your child with appropriate clothing for the weather. We spend the majority of our time outside. Please send any extras needed for the weather, hats, mitts, sunscreen, boots etc...

We do get messy; send your children in play clothes ☺

PLEASE LABEL, LABEL, LABEL, all of your child's belonging's lunch kits, containers, clothes etc.

Behavioral Guidance

We model relationships based on respect for the child and each other. We encourage children to make appropriate choices and decisions and to take responsibility for their behavior and accept the appropriate consequences of their actions.

Limits and expected behaviors are clearly defined so that each child understands what is expected of them. We try to anticipate and prevent inappropriate behavior by recognizing the child's triggers and actively re-direct, distract, offer choices and separate a child if necessary to resolve with the issue. The children are encouraged to verbalize their feelings and talk their way through to finding a solution to any given situation in a positive way.

The children's positive behaviors and actions are continually reinforced and rewarded to encourage their self-worth and self-image. When an issue arises and results in inappropriate behavior, it is dealt with calmly and quietly. We make sure the child or children have time to cool down, and then we discuss what happened, what other choices could have been made and what will happen the next time the same situation comes up. Consequences are enforced if the situation deems it. Parents are notified if the situation is serious and may require further action on their part.

Summit Kids reserves the right to terminate care for children who continually out themselves or others at risk or are a constant disruption to the group.

Active Play & Screen Time

We spend the majority of our mornings outdoors playing and engaging in activities that interest the children. We strive to spend our entire morning outside, being active and exploring. During the couple colder months we may spend a little more time inside if we need to warm up! Children are to be sent in appropriate outdoor clothing- we do have spares if needed. We do not have traditional climbers in our center and leave our play to the children's imagination with loose parts and nature being a staple in our yard. The children are encouraged to build obstacles out of boards, stumps, rocks, climb trees, ride

bikes, and engage in sand/water & physical play. We have regular outings that encourage active play and exploration.

Risky free play encourages children's self-confidence, resilience, executive functioning abilities and risk-management skills. Studies have been shown that engaging in risky play can actually reduce the risk of injury!

During play children are actively supervised by the educators and risks are actively and continually assessed in each environment. We will be consistently changing our available materials to match the interests and abilities of the children in the program.

We do not engage in any screen time (Television, Tablets etc...) we may have a special "movie day" around Christmas, but this is a rare occurrence.

Safe Release of Children

Children are to be dropped off with an educator and signed in by the guardian or staff. At pick up children are to be signed out by the parent or guardian. If someone other than the parent is to be picking up the child, the centre is to be notified and the person picking up must show identification to the staff member. The person picking up child must be authorized on the registration form.

If the person picking up the child appears to be under the influence of alcohol or drugs, another authorized person or taxi will be called to pick-up both the child and the adult. If that person refuses and still leaves with the child then educator is to call RCMP (phone number by phone).

Evacuation

Our program practises large scale evacuations yearly so that in the event of a large scale emergency we will be prepared- our emergency meeting place is Salmon Arm Secondary. If the situation deems it and we need to relocate to a further location we will post our location on the door of the program. Please make yourself aware of the Emergency Info BC website as it is the Government of British Columbia's official channel for large-scale and provincial level emergency information, alerts and notifications. If there has been a mandatory registration centre set up that the group may have been ordered to go to; this will inform you of our whereabouts. <http://www.emergencyinfobc.gov.bc.ca/>

REMINDERS: Send your child with/in for Pre-school:

Appropriate outdoor gear- We are outside rain or shine.

Change of clothes

Snacks/lunch & water bottle